



SECURE CARE HANDBOOK FOR PARENTS

Office of Juvenile Justice

OJJ serves youth who have been adjudicated delinquent or Families in Need of Services (FINS). We are responsible for youth assigned to our care by the court system, either for supervision or custody in residential placement or secure care. OJJ also provides services to youth under local court supervision.

OJJ's mission is to protect the public by providing safe and effective individualized services to youth, who will become productive, law-abiding citizens. OJJ is a quality system of care which embraces partnerships with families, communities and stakeholders to assist youth in redirecting their lives toward responsible citizenship.

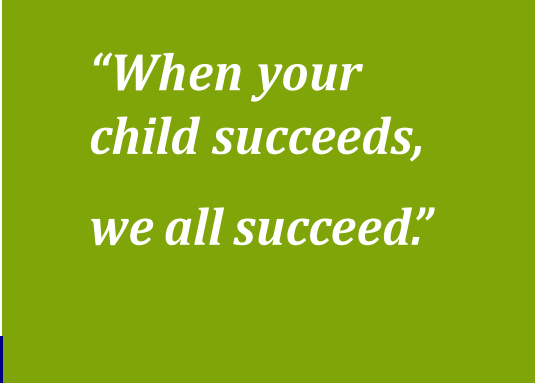
Our policies call for youth to receive services in the least restrictive placement setting. Most youth who come in contact with our agency can be best served in their own community, while receiving supervision services from Probation and Parole Officers in one of our 11 regional offices.

For youth who require more intensive treatment and/or supervision, the courts may recommend placement in a non-secure treatment facility offering a more structured setting than the home environment can offer. This level of custody/care is referred to as Residential Placement.

Some youth require the most intensive treatment if they are considered a threat to public safety or they have had limited success in the services provided to them in the community. The court may recommend placement in a secure facility that offers the most structured setting. This level of custody/care is referred to as secure care placement. OJJ works with families and the courts to return youth to their communities ready for success.

This handbook is a resource for families with youth in OJJ's secure care facilities. Please feel free to contact our agency if we can be of assistance.

Dr. James Bueche
Deputy Secretary



*“When your
child succeeds,
we all succeed.”*

Office of Juvenile Justice

Central Office

7919 Independence Blvd., Baton Rouge, LA 70806
P. O. Box 66458, Audubon Station, Baton Rouge, LA
70896
Tel. 225.287.7900

Family Liaison

800.594.3941 • Email donna.bowie@la.gov
Visit our website at www.OJJ.la.gov

OJJ Secure Care Facilities

Swanson Center for Youth at Monroe

4701 South Grand St., Monroe, LA 71202
Tel. 318.362.5000 • Fax 318.362.5202

Bridge City Center for Youth

3225 River Road, Bridge City, LA 70094
Tel. 504.436.4253 • Fax 504.436.0916

Swanson Center for Youth at Columbia

132 Hwy. 850, Columbia, LA 71418 (physical)
Tel. 318.649.2385 • Fax 318.649.2868

Overview of Secure Care Facilities

When the judge places a youth in state custody he may be held in a local detention center until a place becomes available in the appropriate secure care facility, based on location and identified needs of the youth.

The Office of Juvenile Justice (OJJ) operates secure care facilities for males in different areas of the state:

- Bridge City Center for Youth near New Orleans
- Swanson Center for Youth at Monroe
- Swanson Center for Youth at Columbia

When your son arrives at the facility, he will be interviewed and evaluated by staff in the areas of education, medical and mental health. They will conduct comprehensive assessments of his educational level and his medical and psychological conditions.

Your son will also have a risk assessment, called the SAVRY (Structured Assessment of Violence Risk in Youth), completed. His risk will be reassessed every 6 months. This information will also be taken into account when determining your son's custody level.

Your son will be assigned a JETS (Juvenile Electronic Tracking System) number for identification, which will be given to you. A treatment plan will be developed for your son based on his needs. Parents are contacted and encouraged to participate in developing their child's education and treatment plans. You may participate in person, by telephone conference, or by video conference.

Custody Levels and Staffings

Your son will be assigned a custody level when he arrives, based upon present and prior offenses and placements. Custody levels are maximum, medium, and minimum, with minimum being the least restrictive. Youth can move to a lower custody level by working their assigned program and not committing any rule infractions. Numerous rule infractions will adversely affect a youth's custody level. Your son's counselor will conduct a meeting, called a staffing, every three months to discuss his progress. The staffing will include some or all of the following people: your son's dorm group leader, case manager, mentor, Juvenile Justice Specialists (JJS), probation/parole officer, teacher, and medical or mental health staff.

You can participate in the staffing in person, by telephone, or by video conference, when you request to do so through your son's counselor. You should receive advance notice of when his staffing is scheduled. If your son receives a minimum or medium custody level and completes his programming, and it is determined that he can be properly served in the community, he may be recommended for step-down to non-secure care or early release. Please encourage your son to work the program and avoid rule infractions.

Medical, Mental Health and Dental Care

Each secure care facility has an infirmary on-site where youth are treated when ill. OJJ provides excellent medical, dental, and mental health services to all youth in secure care centers.

Doctors, nurses, dentists and mental health professionals are on staff to make sure that all youth receive necessary health care and services, including visits with specialists. Your son will have regular check-ups to monitor his health.

Some youth have mental health problems and may be prescribed medications and/or counseling as part of their treatment. If you have questions or concerns about your son's mental health needs, call his Probation/Parole Officer or the facility and request to speak to the mental health professional who is treating him.

Beginning when your son arrives at the secure care facility, any medical or dental records received or created will follow him throughout his stay in secure care, via the use of electronic health record.

Treatment and Rehabilitative Programming

OJJ facilities provide programming to teach your son new skills and better ways to deal with people and problems, to help him learn to make healthier decisions. These programs may include LAMOD, Life Skills, Anger Management, Substance Abuse Avoidance, Victim Awareness, Healthy Masculinity, Thinking for a Change, sports and other recreation, and home visits or furloughs.

Who will be working with your children?

Regional Director: The person who has direct oversight of operations in the entire region.

Director: The person in charge of the facility who is responsible for daily operations and decision-making.

Deputy Director/Assistant Director: There may be more than one Assistant Director. They report to the director and carry out the operations of the facility.

Case Manager/Social Worker: Each youth is assigned a case manager, who is a social worker or counselor, to help him work through the program. The case manager meets regularly with your son to discuss any concerns he may have and make sure he is receiving rehabilitative programming outlined in his treatment plan.

Group leader: The key staff person who manages each dorm and reports directly to the facility director.

Juvenile Justice Specialist (JJS): These are the "frontline" staff responsible for direct care, safety and therapeutic supervision of youth. JJS work in the housing units with the youth.

Investigators: Central Office Staff in the Investigative Services Office at each facility who investigate complaints by youth and staff.

Medical Staff: Staff working at each facility may include nurses, doctors, psychologists, psychiatrists and dentists.

Food Services: Dietary staff who prepare daily meals and meals for special activities.

TREATMENT AND REHABILITATION

LAMOD is a program developed to provide treatment that focuses on a therapeutic, child-centered environment. Emphasis is on building relationships, making meaningful choices, developing social skills and mentoring peers. Group processes take place in the housing units and include treatment and counseling.

Youth in secure care receive a variety of treatment and rehabilitative services designed to help them learn to make better choices, provide life skills and prepare them for release. OJJ's goal is to help your son learn the life skills needed to become a law-abiding, productive citizen. When your child succeeds, we all succeed.

LAMOD (Louisiana Model for Secure Care)

LAMOD is a program developed to provide treatment for juveniles in Louisiana's secure care facilities. The program focuses on a therapeutic, child-centered environment rather than a traditional, adult correctional model. Emphasis is on building relationships to give youth a better opportunity to belong and contribute to a group, make meaningful choices, develop transferable social skills and mentor their peers.

Physical characteristics of LAMOD feature a homelike environment in secure care facilities with small numbers of youth in each dorm or housing unit.

Group processes led by staff take place in the dorms and include treatment and counseling. During the group process both youth and staff "check in" with the group to let each other know how they feel emotionally and physically. Youth may call a "circle up" in which all team members stand and face one another to raise and discuss concerns. At weekly team meetings the people who work with the youth gather to discuss progress and make suggestions about ways to support the youth.

The LAMOD program was designed to improve social and cognitive skills by teaching problem-solving strategies. Youth advance through the stages as they meet the minimum requirement for each stage. As your son progresses through the stages, his privileges increase. There are four stages: Orientation/Learning and Safety; Emerging/Self Awareness; Adaptation/Applying Skills; Transformation/Role Model and Leadership. Your son will earn the ability to move up the LAMOD treatment model by accomplishing certain expectations for each stage. When your son feels he is ready, he can petition to move up a stage. The youth group votes and the Staff Team has the final say as to whether he has accomplished all expectations of the previous stage and deserves to be promoted to a higher stage.

The 4 Stages of LAMOD

1. Orientation/Learning and Safety
2. Emerging/Self Awareness
3. Adaptation/Applying Skills
4. Transformation/Role Model and Leadership

Education Services

Every youth in a secure care program is required to attend school on the grounds of the facility for six hours a day unless he has obtained a high school diploma or HISET. In some cases, youth who have finished high school may take college courses if eligible or available. Some youth choose to be enrolled in a vocational trade at the facility or at a local technical college.

Each secure care facility operates a state-approved alternative school. Educational programs offer regular education classes, special education classes, pre-GED and vocational training. The TABE (Test of Adult Basic Education) is given at intake to each youth to measure his level of reading, math and language skills. An individualized learning plan (ILP) is developed to address academic needs in each of these areas. Progress is monitored through report card grades and the TABE retest every 6 months.

All youth participate in statewide assessments (tests) given each spring. These tests were adopted by the Louisiana Department of Education to align with the new Common Core Standards. The schools in our secure care environment will implement all changes in curriculum and assessment mandated by the Louisiana Department of Education.

Vocational Programs

Culinary Arts (ServSafe certification)

Carpentry

C-Tech Fiber Optic Technician

Welding

Horticulture

Auto mechanics/small engine repair

OSHA certification

A youth who has earned his high school diploma or GED may apply for a work detail if he is not enrolled in a vocational or college program. Each secure care facility offers a variety of vocational education classes.

The Louisiana Department of Education's Special School Programs provides special education teachers, pupil appraisal staff and related service providers (such as speech therapists and school psychologists) to address the needs of students who have been identified with an exceptionality that makes them eligible to receive special education services. Each student receiving special education services has an Individual

Education Plan (IEP) to address his specific needs. You, as the parent, will be asked to participate when your son is evaluated, re-evaluated, and in annual IEP meetings. You can provide valuable information to the team that will help your son succeed in his educational program. Be sure to address all needs and concerns that you have about your child's educational program.

If your son is suspected of having a disability, a referral is made at intake to a school building level committee (SBLC), which will meet and determine if he needs accommodations and/or modifications in the regular classroom setting. The committee may decide that specialized interventions and/or support in the classroom may be needed. If your son is suspected of having a disability that meets the criteria for special education, he may be referred for an individual evaluation by the pupil appraisal staff. If he is determined to be eligible for special education services, an IEP will be developed. You, as the parent, will be notified and asked to participate in all these meetings as decisions are being made about the educational needs of your son. Contact your son's case manager and/or principal of the school if you believe that he is not receiving the education he needs.

Rehabilitative Programming

OJJ provides other types of programs to help your son learn new skills and better ways to deal with people and problems. These programs include:

Medical, Mental Health and Dental Evaluation. Your son will receive a full medical evaluation when he is admitted to a secure facility. It is important that you (parent/ guardian) notify the facility if your son has any pre-existing medical conditions. Each secure care facility has an infirmary where youth are treated when ill. OJJ provides excellent medical, dental, and mental health services to all youth in secure care centers. Doctors, nurses and dentists make sure that all youth receive necessary health care and services, including visits with specialists. If your son feels sick, he may fill out a medical request form, or if it is an emergency, he may ask to be taken to the infirmary right away. To discuss concerns about your son's health care, you may call his counselor or case manager.

Mental Health. Your son will be evaluated by a psychiatrist, psychologist or a social worker to determine his mental health needs. Some youth have mental health problems and may be prescribed medications and/or counseling as part of their treatment. Your son will be provided individual and/or group counseling and will be prescribed medication if needed. If you have questions or concerns about your son's mental health.

Counselors/Social Worker Services. Your son will be assigned a counselor when he is admitted to OJJ custody. The counselor is responsible for helping your son through his rehabilitative programming and provides other services, including preparing monthly and quarterly reports on your son's progress to the courts and his probation/parole officer; making family contact; and providing weekly individual therapy and daily group therapy; linking youth and families with community resources and advocating for the youth and family members.

Staffings

A "staffing" is a meeting of staff members in multiple disciplines, or professional areas, to discuss issues regarding your son and recommend actions for his benefit and progress.

Quarterly staffings are held every 90 days. Your son's progress and recommendations on changing his treatment goals will be discussed.

Group and Individual Therapy

Problem-solving groups/cognitive behavioral groups

Anger management groups

Sex offender – treatment group

Substance abuse groups

Victim awareness

Healthy Masculinity

Thinking for a Change

Some topics that may be discussed at a staffing include:

- Your son's progress toward his treatment goals
- Behavioral concerns
- Community resources
- Aftercare plans (including treatment, if considered for an early release)

Your son's custody level will be decided during these quarterly staffings. Custody levels are Maximum, Medium and Minimum, and are based on youth's past and present offenses and behavior while in OJJ custody. Your son's SAVRY (risk assessment) results can also affect his custody level. Your son's custody level impacts visitation, his treatment plan and privileges. He may achieve a lower custody level through good behavior and adhering to his treatment plan.

People who attend staffings may include the group leader, counselor, social worker, probation/parole officer, supervisor, youth, teachers, Juvenile Justice Specialists (JJS) who work closely with the youth, mentors, and mental health providers (if your son receives mental health services). Parents are welcome and encouraged to participate in the quarterly staffings. You may attend the staffings or participate by telephone or video conference.

Early Release and Furloughs

Youth may receive a recommendation for an early release or home furlough. Furloughs are home visits designed to help youth re-integrate into home and community life when they are released.

Staff will discuss conditions for furloughs, including:

- Length of furlough and how often youth may receive a furlough
- People the youth may not come in contact with and places he may not go
- Appointments the youth must make and keep

Youth adjudicated for a felony-grade delinquent act and who are incarcerated until age 21 under ChC 897.1 will only have a furlough staffing after completing 60% of his sentence.

To be considered for early release or furlough, your son must maintain good behavior, participate in his programs and treatment, and present no threat of escape. The report, as well as the staffing committee's recommendation, is then forwarded to your son's judge, who will make the final decision for early release or furlough.

Personal Property

When your son arrives at the assigned facility, the clothes he is wearing and any personal belongings he has with him will be sealed in a box, which will be safely stored. He will be given a receipt for his belongings. You can choose to have your son's belongings sent home through the mail or you can pick them up when you visit.

THINGS YOU NEED TO KNOW

Youth can earn the privilege of having personal possessions, which do not endanger the safety of others, disrupt programming and activities, or encourage inappropriate behavior. This may include photographs, letters, books, and religious materials, with the quantity allowed by guidelines set by each facility. Your son will have a locker to store personal items.

Clothing and Personal Items

Your son will receive state-issued clothing and personal hygiene products when he arrives at the facility. He will receive undergarments, tennis shoes and shower shoes, pants, polo-style shirts, a belt, a raincoat, sweatshirt and a jacket. Youth are required to wear pants that do not sag and are fitted at the waist. Clothing is required to be neat, clean, and may not be torn, cut, or have writing on it. Clothing is replaced by OJJ if torn or worn out. Personal hygiene items are issued twice a month and include a toothbrush, toothpaste, deodorant, comb, hairbrush and hair care products.

Contraband

“Contraband” is any item that youth may not possess under Louisiana law, or that may be potentially dangerous in the secure setting. Contraband will be taken away and youth may face consequences

Contraband includes weapons and items that can be used as weapons, cameras and cell phones, tobacco, inhalants, drugs or drug paraphernalia, alcohol, money, pictures that show nudity or sexual acts, books, clothing, or posters which contain or promote gang activity or illegal activities. These items are prohibited by Louisiana law from being on the grounds of a facility. Youth are not permitted to have extra snacks (although they may obtain snack items at the canteen), clothing or personal items or anything which has been altered from its original form, such as sheets with knots or clothing with holes.

Youth are not allowed to trade, gamble, give away, or loan clothing or personal items to other youth.

Visitation

Support and visitation by family members are very important to your son’s well-being. Your visits can motivate and inspire him to participate in programming and meet the goals of his treatment plan, which may result in an earlier release date. You can make a difference for your son. Your visits show that you care and that he has not been forgotten. While visiting, you will be able to meet with staff to discuss your son.

Your son may have approved visitors at times determined by the facility. He will create a visitor list with help from his case manager or counselor and you will be able to review it. To ensure safety at visitation, background checks are conducted on visitors before they are allowed on the grounds of the facility. Your son may refuse a visitor if he chooses.

***Parent Visits Are
Important to Youth’s
Success.***

If you have difficulty visiting because of transportation problems or you need to schedule a special visit because of your personal circumstances, contact the facility, the regional office, or the OJJ Family Liaison (800.594.3941) to request assistance.

Telephone Calls

Your son may make and receive phone calls and will be able to call you weekly. Staff members monitor youths' behavior during phone calls.

If you have an emergency and need to speak with your son immediately, contact his counselor, case manager, or the Family Liaison.

Mail

Your son may receive mail and write letters to family and friends unless restricted by you or the court. Receiving a letter, even a note from you, is important to your son, as it keeps you in touch with him. When sending mail, please write the following on the envelope: your son's full name, JETS number, the name of the dorm or housing unit, address of the facility and your return address.

The facility will pay to mail three letters a week for your son and will supply writing paper, envelopes and pencils. Additional paper, envelopes and stamps are available for purchase in the canteen. Generally, all outgoing mail is posted unsealed and is inspected for contraband. Incoming letters may be opened and inspected for contraband. Private mail will not be read or censored by staff, unless specifically authorized. Letters and envelopes cannot contain sexual remarks or pictures, profanity, gang-related material or information about illegal activities such as weapons or drugs.

Letters sent by your son to his attorney, a judge, or state or OJJ officials, are considered privileged mail and are not opened or inspected unless there is something unusual about the letter or it is believed to contain contraband. Privileged mail sent to your son may be opened and inspected for contraband only in his presence.

Meals

Meals and snacks are prepared and served cafeteria-style at each facility. Meals are reviewed by a registered dietitian to ensure nutritional quality and appropriate caloric requirements. Requests for a special menu for religious reasons are reviewed by the facility director or food service director. Doctors review the need for special menu items for medical reasons.

Canteen

Each facility has a canteen open after school and weekends, where your son can purchase snacks using funds in his personal account. You may deposit money into your son's account. If you do not make a

Please contact the facility to make sure your correct phone number is on the approved list for your son. Let the counselor or case manager know right away if your phone number changes.

deposit, your son will not have funds in his account. OJJ does not provide funds for youths' personal accounts. Youth are allowed to go to the canteen once or twice a week depending on their level of achievement in the LAMOD Stages program. Youth are not allowed to have money in any form and may lose canteen privileges if found with money.

Dorm Life

LAMOD Stages are in place in all OJJ Centers for Youth. LAMOD is a program developed to provide treatment for juveniles in Louisiana's secure care facilities. The program focuses on a therapeutic, child-centered environment that emphasizes building relationships to give youth a better opportunity to belong and contribute to a group, make meaningful choices, develop transferable social skills and mentor their peers. LAMOD features a homelike environment in secure care facilities with small numbers of youth in each dorm.

Youth advance through LAMOD at their own pace, based on skill achievement and healthy decision-making. Your son's participation and stage in the program are reported to his judge in quarterly progress reports. Your son's advancement in the LAMOD program is one of the factors used by staff to recommend early release.

Searches

The safety of your son is very important to OJJ. To help protect youth, staff may search your child. Searches are conducted in a way that causes the least amount of embarrassment. Searches are not conducted as a form of discipline. The reason for a personal search will be explained at the time the search is conducted. Youth are searched after visitation, when they return from a trip outside the facility and upon return from a furlough.

Religious Services

Your son may practice the religion of his choice, unless a particular practice threatens the safety or order of the facility. Individual spiritual counseling will be provided if a youth seeks it.

Grievances

Youth may file a grievance or complaint about anything they feel is a concern without fear of retaliation. OJJ has a procedure for handling grievances, which is called the Administrative Remedy Procedure (ARP). Your son will receive detailed information about the ARP when he arrives at the facility. Youth receive written answers to any ARP they file. If a youth does not agree with the response received to the ARP, it may be appealed.

Family Liaison

The Family Liaison ensures that families have a voice within the system and advocates for strong family and community involvement. The Family Liaison also accepts family and youth concerns and

regularly visits facilities to observe conditions and services, and reports findings to the agency head. The Family Liaison is housed in Central Office in Baton Rouge, but provides services statewide. Contact the Family Liaison at 800.594.3941, or email donna.bowie@la.gov.

Investigative Services

Investigative Services (IS) is headquartered at Central Office in Baton Rouge, and has offices in each secure care facility. IS employs trained investigators who interview youth who make allegations, witnesses, and the person whose conduct is the source of the complaint. When the investigation has been completed, a report is prepared and the complaint is found to be either substantiated or unsubstantiated. The investigation report is reviewed by Central Office IS staff. The investigation report is then sent to the facility director, who makes a decision regarding possible disciplinary action against employees and/or youth involved in the incident that caused the complaint.

Investigative Services Hotline

A telephone located in each secure care residential building may be used by youth to communicate complaints of any kind to Investigative Services. Calls are recorded and followed up with an investigation.

Code of Conduct

A **disciplinary** or **Code of Conduct Hearing** takes place when a youth is accused of having committed a major violation. The hearing is held by a Disciplinary Board. A youth may admit to a rule violation. If the youth chooses not to admit to the violation, the person accusing the youth of the violation will be required to appear and testify, and there must be proof of the violation. The accused youth will have an opportunity to testify and tell his side of the story. The Disciplinary Board decides whether a violation occurred and whether a penalty is imposed or suspended. If the board finds no proof of a violation, the matter will be dismissed.

Behavioral Management Program

Placement in more restrictive housing may occur if a youth has protection concerns, has placed himself in time-out, or has shown behavior that may be harmful to himself or others.

Policy on Sexual Behavior

Your child is prohibited from having any sexual contact with staff or other youth while in OJJ confinement. Sexual activities between youth and staff or between youths are against OJJ policy and against state and federal law. Youth in confinement cannot consent to sexual acts due to their age and/or custodial status. Sexual assaults by staff and other youth are considered criminal acts and there will be serious legal consequences if allegations of sexual assault are found to be true.

PREA—The Prison Rape Elimination Act

In 2003, Congress established the Prison Rape Elimination Act commonly referred to as “the PREA Act” or “PREA.” Through PREA, Congress intends “to provide for the analysis of the incidence and effects of prison rape in Federal, State, and local institutions and to provide information, resources, recommendations, and funding to protect individuals from prison rape.”

PREA is not limited to rape, because PREA applies to all sexual behaviors involving persons in confinement. PREA covers both males and females under correctional supervision as well as male and female staff. Through PREA, the Federal government hopes to confront, eradicate and prevent sexual assault and sexual harassment in U.S. confinement facilities.

Louisiana law provides criminal penalties for facility staff or any other adult who is convicted of making sexual advances or who has performed sexual acts with a juvenile in confinement. All such acts should be reported immediately. Special methods are available for youth to report any such sexual act, including locked drop boxes and telephone hotlines accessible from phones in each residential building.

Youth in OJJ custody are instructed to respect each other’s safety. OJJ youth are counseled to accept the importance of boundaries. If your son sexually assaults another youth, he may be subject to additional criminal charges and penalties. OJJ will prosecute sexual aggressors.

In OJJ facilities, there is no such thing as consensual sex. Juveniles cannot consent to sex with staff or with other juveniles. Also, a youth in confinement does not have the right to ask any other youth or staff for sexual favors. Louisiana law does not permit any person confined in a juvenile facility to consent to sex.

OJJ strives to provide a safe environment for staff and youth. There is a zero tolerance sexual assault policy that applies to staff-youth and youth-youth sexual relationships. Further, OJJ encourages youth to not get involved in situations that could lead to unwanted expectations and obligations by borrowing or loaning anything. We appreciate your support in this effort.

If your son becomes a victim of a sexual assault while in confinement or if he has engaged in sexual acts while in confinement, OJJ staff want to hear about this immediately. OJJ staff are obligated to report allegations involving sexual acts. The agency will provide medical and mental health care services to OJJ youth who are victims of sexual assault. Please encourage your son to report sexual threats immediately. There is a downside if you and your son choose not to report an incident - the predatory youth or staff member may continue their behavior and the behavior may escalate.

It is difficult to protect a youth if they don’t tell anyone. If your son feels threatened or intimidated by anyone while in OJJ confinement, please encourage your son to report sexual incidents or any other dangerous incident. In addition to the telephone hotline and the drop box, youth may make reports to any staff member including a nurse, counselor or other faith provider.

To report sexual contact involving your son, you may contact the **Investigative Services hotline** by dialing **1-800-626-1430**. Access to information regarding this type of report will be limited to those who need to know in order to make decisions. Creating a safe environment for youth and staff is a high priority for each OJJ facility.

PAROLE

Parole is the process by which the judge suspends the disposition (sentence) of a juvenile already in custody in a secure care facility and permits the youth to return home to the community under certain conditions. When your son returns home on parole, supervision takes place in the same manner as probation. A probation/parole officer will be assigned to your son to supervise him and ensure that he is following all conditions ordered by the judge. If your son fails to follow the conditions set by the judge, parole could be revoked and he could be returned to secure care to serve out the balance of the original disposition (sentence).

Contacting Your Child's Probation/Parole Officer

When your son is placed on probation or parole, his probation/parole officer (PPO) will go over all this information with both of you. Any questions you or your son may have should be discussed with the PPO.

You will be provided with contact information for your son's probation officer. You can contact the PPO at the office during normal working hours, 8:00 a.m. until 4:30 p.m., Monday through Friday. If you have an emergency, call your OJJ Regional Office. If you call after regular office hours, you will reach a recording that will provide a telephone number for a Duty Officer who can help you.

Please remember that PPOs spend a lot of time out of the office supervising their caseloads. If your son's PPO is not in the office, you can leave a message or talk with a supervisor if one is available.

You will also be provided with a community resource guide that lists resources in your area, such as a substance abuse clinic, mental health clinic, law enforcement, etc. Please refer to this guide, as it will assist you in obtaining the appropriate resources for your son.

It is important to understand that if your son is on probation or parole he is being given another chance to improve his behavior and change his lifestyle. While the PPO will assist your son in making these changes, it is up to him to demonstrate the motivation and desire to change. You are urged to encourage your son to take advantage of this opportunity to change, as this will have a great impact on his future.

REGIONAL OFFICES

New Orleans Metro Region

2150 Westbank Expressway Suite 424, Harvey, LA 70058
Tel. 504.361.6890

Baton Rouge Region

660 N. Foster Dr., Baton Rouge, LA 70806
Tel. 225.922.1300

Hammond Region

42381 Deluxe Plaza, Hammond, LA 70403
Tel. 985.543.4096

Thibodaux Region

1077 Hwy. 3185, Thibodaux, LA 70301
Tel. 985.447.0902

Lafayette Region

130 Chappuis St., Lafayette, LA 70501
Tel. 337.262.5662

Lake Charles Region

807 Bayou Pines West, Lake Charles, LA 70601
Tel. 337.491.2833

Alexandria Region

1510 Lee St., Alexandria, LA 71301
Tel. 318.487.5252

Shreveport Region

1525 Fairfield Ave., 6th Floor Ste 627, Shreveport, LA 71101
Tel. 318.676.7020

Natchitoches Region

109 Industrial Dr., Natchitoches, LA 71457
Tel. 318.357.3152

Monroe Region

1907 Washington Ave., P.O. Box 2488, Monroe, LA 71207-2477
Tel. 318.362.5262

Tallulah Region

508 E. Bayou Dr., P.O. Box 1309, Tallulah, LA 71284
Tel. 318.574.3552

